

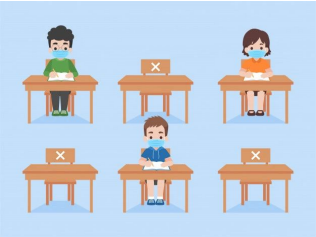
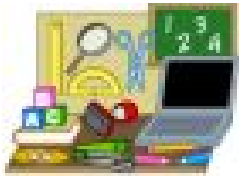


Topic	CCMPCS Plans Reopening Building Operational Plans
<p data-bbox="247 354 464 386">Arrival at School</p> 	<ul style="list-style-type: none"> <li data-bbox="562 358 1839 435">• Students will enter the building through multiple designated entrances that ensure social distancing. <li data-bbox="562 444 1965 521">• It is essential that students arrive at their designated times. This means that families with children in multiple grade levels may need to wait a few minutes for the next drop-off time. <ul style="list-style-type: none"> <li data-bbox="611 531 1906 607">• Parents must remain in their vehicles and not walk their child to the building or enter the building during normal arrival/dismissal times. <li data-bbox="611 617 1692 651">• Staff will not be opening car doors or assisting children to exit the vehicle. <li data-bbox="611 660 1976 776">• Primary (Pre-K & Kindergarten) will enter from 8:40-8:50 through the front entrance. Please use the lane closest to the school and then proceed toward the playground to exit the parking lot. <li data-bbox="611 786 1986 948">• Lower elementary (1st through 3rd grade) will enter at 8:50-9:00 through the front entrance. Please do not get in line before this time to allow our primary students to enter the building first. Please use the lane closest to the school and then proceed toward the playground to exit the parking lot. <li data-bbox="611 958 1923 1034">• Upper elementary (4th through 6th grade) will enter at 8:50-9:00 through the recess door. Please use the parking lot lane closest to Crestwood Blvd to drive to the playground door. <li data-bbox="611 1044 1860 1159">• Middle school (7th and 8th grades) will enter at 8:50-9:00 through the door closest to Corporate Ct. Please use the parking lot lane closest to Crestwood Blvd to drive to the appropriate door. <li data-bbox="562 1169 1860 1203">• Students are expected to use the hand sanitizer provided when they enter their classroom. <li data-bbox="562 1213 1986 1333">• If your child forgets a face covering or the school determines that the face covering is not adequate, a disposable mask will be provided to them as they enter the building. If gaiters are worn, they must be “doubled” over to provide sufficient protection. <li data-bbox="562 1343 1955 1419">• Students arriving outside of the designated arrival window will be signed in by their parent within the outer lobby. Parents will not be permitted into the school inner lobby.

<p>Movement in the School</p> 	<ul style="list-style-type: none"> • Students will follow visual cues indicating social distancing parameters and traffic flow through building entrances, exits and other common areas. • The use of face coverings is required and physical distancing to the extent possible during movement around the building. • Movement around the building will be one-way to the extent possible; students will stay in their classroom throughout the day, including for Special Areas instruction. • Use of restrooms and other facilities will be managed to minimize the number of students in restrooms and hallways at any given time. • Each classroom will have an assigned stall in the bathroom. • Your student can expect to be in their classroom, in their assigned seat for the majority of the instructional day. There will be limited movement within the building. For example: if a student would like to meet with a counselor they will still need to request that meeting (that will be Google Meet) through Schoology.
<p>Classroom Design and Safety Measures</p> 	<ul style="list-style-type: none"> • Hand sanitizer dispensers have been placed in all classrooms and contain FCPS-approved hand sanitizer. Hand washing will also take place frequently. • Schools will maximize distance between students and staff during face to-face instruction. <ul style="list-style-type: none"> o Assigned seats spacing six (6) feet apart o Use visual aids to demonstrate spacing within classrooms • Students are required to wear face coverings that are the appropriate size while on school premises, which includes at all times when in the school building and at recess. If their mask continues to slip or fall off, the school may offer an alternate mask for the student to use. • Students who do not comply with the mask wearing policy will be putting others at risk and are subject to the following discipline policy (in accordance with the FCPS face covering policy that can be found HERE.) <ul style="list-style-type: none"> o 1st tier: Verbal reminder from classroom adult, parents will be notified o 2nd tier: Discussion with counselor/principal, parents will be notified o 3rd tier first offense: Return to virtual learning for the remainder of the week o 3rd tier second offense: Return to virtual learning for two weeks o 3rd tier third offense: Return to virtual learning for the remainder of the semester
<p>Limited Shared Instructional Materials</p>	<ul style="list-style-type: none"> • Materials that will be used virtually will also be used in class. All materials that have been provided to students should be brought back and forth to school.



• **Students should bring the following **labeled** supplies daily :**

- Pencils
- Colored pencils
- Composition books/writing journals
- Scissors
- Crayons
- Dry erase board and markers
- Chalkboard and chalk (primary)
- Sketchbook for art
- Glue stick
- Tissue
- **Specials materials on specials day (Spanish, Art, Music, PE)**
- Montessori materials and follow up work as directed by the teacher each week
- **Chromebook/laptop with headphones/earbuds & chargers (Tape could be used to label charger cords and headphones. Please ensure Chromebooks are charged at the beginning of each day)**

All personal items will be kept with students at their desks including coats and backpacks. Students should not bring a change of shoes.

Your child must wear/use clothing items including outerwear that they can independently put on, take off, zip, button, etc as staff will not be able to assist them.

- Teachers will notify families what unique supplies/materials to bring each week through Schoology or ParentSquare depending on the level of the student.
- Any school material that is used (this will be infrequent) will be cleaned after each use. Students will return the material to a “cleaning station” where the material will be cleaned using an atomizer mister or other FCPS approved method appropriate for the material.
- Any work that is completed will need to be turned in through Schoology whether the student is attending school in person or virtually. We will not be collecting paper or “hard copy” projects from students.

Food Service



- Self-contained Grab-and-go lunch and breakfast will be delivered to eat in classrooms with physically distant and assigned seating being maintained.
- Students will be required to clean their hands with soap and water or school provided hand sanitizer prior to and immediately after eating.
- Students MUST bring their own water bottles that are clearly labeled with their name.
- Water fountains will be open for the sole purpose of refilling water bottles. Students will not be permitted to drink directly from the water fountains.
- Students may only remove face coverings during meals while eating or drinking.
- **Students will not be permitted to eat snacks while at school.**

Recess






- Students will be required to clean their hands with soap and water or school provided sanitizer prior to and immediately following recess.
- Individual classes will be kept in separate zones during recess. Zones will be clearly marked.
- Foot traffic will be only one-way during recess transitions. Buffers of time between recess periods will eliminate cross traffic.
- **Masks are required to be kept on during recess.**
- Students will not be permitted to bring recess equipment.

Health Suite



- CCM has a Health Room Technician (HRT) and/or Registered Nurse (RN) onsite daily to respond to student illnesses, injuries, and/or emergencies.
- Extraneous visits to the health suite will be minimized. Teachers will call the health room to avoid multiple students visiting at a time. Students will be escorted to the health room by the HRT.
- Daily medications should be administered at home to the extent possible.
- The HRT will deliver medications to the hallway outside the classroom. Students will bring water bottles with them to take their medication.
- The health room has an FCPS-approved Tri-Kleen Air Purification System air purifier and curtains to separate students who are experiencing illness.
- All surfaces in the health room will be cleaned and disinfected after each student.
- If the Health Room or school staff calls you to pick up your child, you MUST pick up your child within one hour. **Please have an alternate pick-up person established in the event that you cannot arrive within one hour.**

<p>Restroom</p> 	<ul style="list-style-type: none"> • Restrooms will be cleaned every hour throughout the instructional day. • Use of restrooms and other facilities will be managed to minimize the number of students in restrooms and hallways at any given time. • Each classroom will have an assigned stall in the bathroom.
<p>Dismissal</p>	<ul style="list-style-type: none"> • Students will exit the building through multiple designated exits (the same as used during arrival) that ensure social distancing. Families will stay in their cars during dismissal. • Families will pick up children in the order of youngest grade level to oldest grade level and follow the indicated flow of traffic. • Dismissal for P4 students will begin at 11:00 AM and end promptly at 11:10 AM. Dismissal for all other grade levels will begin at 2:00 PM and end promptly at 2:10 PM. It is critical that children are picked up on time so virtual instruction can continue with students who are not in the building. • If your child needs to leave early for an appointment, they will need to be signed out by an adult in the outer lobby. Call the school when you arrive to pick up your child.
<p>Building Cleaning and Disinfecting</p> 	<ul style="list-style-type: none"> • The disinfectant used by FCPS/CCM is an Environmental Protection Agency (EPA) approved disinfectant against COVID-19. • Custodians will clean and disinfect high touch surfaces multiple times throughout the instructional day, such as door handles, handrails, sink faucets. • Custodians will thoroughly clean and disinfect the building daily using microfiber cloths. Cloths will be washed and sanitized daily using the on-site washer and dryer with that capability. Classrooms also will use microfiber washcloths for cleaning as needed during the instructional day.
<p>Indoor Air Quality</p> 	<ul style="list-style-type: none"> • Air filters will be changed quarterly and are the FCPS recommended devices. • Health room is equipped with a Tri-Kleen Air Purification System unit.
<p>Before & After Care</p>	<ul style="list-style-type: none"> • On-site before and after care through Club House kids may be provided if there is an adequate amount of students/families who request this service. Please contact Clubhouse Kids at 301-685-5100 or 240-388-1583 for additional information.